



Health Access Specialist for Santa Fe County

Health Action New Mexico is a statewide health consumer advocacy non-profit organization that has worked on affordable, quality and accountable healthcare for all people in New Mexico since 1995.

Position summary The position is part of a Santa Fe County project to maximize health coverage in Santa Fe County for residents who remain uninsured including older adults, low income Hispanics and special populations such as immigrants and humanitarian status “Dreamer” children. In addition to helping the uninsured, the staff person will also help those who are newly insured to gain awareness of how to use and keep their respective healthcare coverage. The project is in partnership with the Community Services Department of Santa Fe County. This position is a part of the Health Action NM field team. This is a grant funded position subject to continued funding.

Position Responsibilities

1. Provide multiple levels of outreach and education in Santa Fe County (SFC) on healthcare coverage options available to residents and their family members and interact with and train other members of community-based, local government, faith-based and civic entities on the workings of healthcare coverage and their respective enrollment procedures.
2. Provide training and updates of healthcare programs implementation at state government, county and local government levels. This includes briefings on healthcare providers utilized by the state Medicaid programs and the BeWellNM health insurance exchange.
3. Train SFC Health Care Assistance Program staff to conduct outreach and enroll into Medicaid difficult-to-enroll populations such as seniors and low-income members of Hispanic and Native American communities.
4. Create and distribute outreach and education materials on enrollment into insurance programs for special populations.
5. Work directly with SFC residents who are eligible for Medicaid and the Health Insurance Exchange—especially special populations such as immigrants with humanitarian status, “Dreamer” children who may become eligible under DACA, and other eligible monolingual Spanish speakers—to resolve barriers to enrollment.

6. Work closely with the SFC Community Services health advocate to maximize health coverage enrollment.
7. Provide information to the SFC Health Department on navigating a changing healthcare and enrollment environment under a new national administration – with latest and accurate information on proposed and enacted changes and recommendations to best protect health coverage in Santa Fe County.
8. Build partnerships with community-based, immigrant family services, faith based social services and local governmental community services for families and older adults to establish a seamless and readily accessible system of support services for those in vulnerable categories and in need of healthcare services.

Required qualifications and demonstrated skills:

- Proficiency in English and Spanish languages: speaking, reading, writing and written translation. A brief assessment of these language skills will be done.
- The person needs to be a resident of Santa Fe County.
- Experience in providing services, advocacy, and explanations of how health and social services work for residents in easy-to-understand language. Able to refer clients and do follow-up with local, well-trained enrollment assisters
- Ability to learn and apply new programmatic procedures for healthcare coverage and other social services for all members of one's family, inclusive of the needs of immigrant families and individuals.
- Knowledgeable and proficient in community health worker principles and core competencies, and high ability to work as a team member.
- Training and presentation skills.
- Ability to interact with other community organization staff, local city and county staff to build working relationships to assist local residents with their needs.
- Highly motivated individual with strong team skills as well as self-initiative.
- Availability to travel and work some weekends and evenings.

Compensation: The staff person will be working 30 hours per week as a contractor with an hourly compensation of \$22/hour plus mileage reimbursement and GRT compensation. The person needs to have reliable personal transportation to reach out to various communities within Santa Fe County

To apply: please submit resumé, letter of interest, and 3 references to: info@healthactionnm.org or mail to: Personnel Office, Health Action NM, 3700 Osuna Rd. NE, Suite 504, Albuquerque, NM 87109 by October 20, 2017.